



MEMBERS

Meghan Sahli-Wells, Mayor
Jim B. Clarke, Council Member
Sue Robbins, Member - Board of Education
Steven Levin, Member – Board of Education

STAFF

David LaRose, Superintendent
John M. Nachbar, City Manager

AGENDA Special Meeting City of Culver City/Culver City Unified School District Liaison Committee

Monday, April 14, 2015 – 4:00 PM
Patacchia Room, City Hall
9770 Culver Blvd.
Culver City, CA 90232

CALL TO ORDER & ROLL CALL – Mayor Sahli-Wells

PUBLIC COMMENT

This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each speaker may address the Committee (and all other bodies in session) for up to three minutes.

CONSENT CALENDAR

Consent Calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the Committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.

- C-1. Approval of Minutes for the Meeting of February 23, 2015. **Recommended motion: Approve minutes as presented.**

ACTION ITEMS

The Committee is proposed to have a discussion regarding the items listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend action by the full City Council and Board of Education.

- A-1. The Committee Members will have a general discussion of items of mutual interest to the City and the Culver City Unified School District. Should the Committee determine that follow-up action is needed on any item discussed at this meeting, it will be placed on a future agenda. The following items are scheduled to be discussed:
- A. Action Item List Updates
 - 1. Public Works Outreach to Church for Use of Parking
 - 2. CCUSD Discussion of Drop-Offs and Parking Meters at La Ballona
 - 3. CCUSD Outreach to Parents Regarding Parking Meters near La Ballona Elementary
 - B. Discussion and Identification of Existing, Available Social Services/ Resources/ Referral Services
 - C. Discussion of Nutrition Programs and Funding Opportunities with Parks, Recreation and Community Services
 - D. Updates on Past Agenda Items (As Applicable)
 - 1. Future Charitable Partnership Collaborations
 - 2. Report on Culver City Compact for Collective Impact
 - 3. Report on Student Internship Opportunities
 - 4. Charitable Parking Meter Plan
 - 5. Partnership Opportunities

ADJOURN

Accommodation: Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk at the meeting.

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: www.culvercity.org.



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THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

City Council/CCUSD Liaison Committee Meeting
February 23, 2015 (4:00 P.M. – Garden Room, Veterans Memorial Building)

CALL TO ORDER AND ROLL CALL

Chair Sahli-Wells called the meeting to order at 4:05 P.M. All Committee Members were present.

PUBLIC COMMENT

Chair Sahli-Wells invited public comment:

No cards were received and no speakers came forward

ACTION ITEMS

(Out of Sequence)

G. Charitable Parking Meter Plan

Charles Herbertson provided a presentation on parking meters for possible use in a charitable parking meter program at schools.

Discussion ensued between staff and Committee Members regarding time on the meter; maintenance; emptying the meters; keys and locks; setting the rate and amount time; placement; public vs. private property; difficulty seeing writing on some of the meters; decorations; other locations for meters; where the coins fall; expenses; breaking even; how much money is raised; visibility; awareness; annual events; the Education Foundation; partnerships; marketing; branding; the importance of investing in the Foundation; verbiage on the display; clarification that the meter is provided but not the pole; and next steps in the process.

CONSENT CALENDAR

Item C-1

Meeting Minutes

MOVED BY MEMBER CLARKE, SECONDED BY MEMBER LEVIN AND UNANIMOUSLY CARRIED, THAT THE COMMITTEE APPROVE THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 9, 2015 (MEMBER ROBBINS ABSTAINED).

Committee Members welcomed new Member Robbins to the Committee.

ACTION ITEMS

(Continued)

A. Action Item List Report

Chair Sahli-Wells discussed the new meeting format that followed the To Do List.

Committee Members addressed items on the Action Item List within the following agenda.

D. Report on Upward Bound House

Member Levin provided a report on the interface between Upward Bound and the Culver Unified School District noting that Drew Sotelo, Director of School and Family Support, had been in contact with the Upward Bound House regarding addressing homelessness within the City; he discussed the My Brother's Keeper meetings; assisting children in need; communication; Backpacks for Kids; free flu shots; free physicals; the summer lunch program; added resources; the Culver Needs Team; and assisting families in crisis.

Member Clarke suggested that the Culver Needs Team investigate participating in the monthly meeting between non-profits and the Chamber of Commerce at Antioch University.

C. Report on Culver City Compact for Collective Impact

Member Levin reported on a planning session meeting regarding resources; he discussed the Los Angeles Education Partnership Group; collective impact; community partnerships; a team being sent to a meeting at Loyola Marymount; the Nixle notification system; and district training for emergency preparedness.

Chair Sahli-Wells pointed out that a City grant had funded the emergency preparedness training.

B. Future Charitable Partnership Collaborations

Member Clarke reported that Voluntary Non-Profit Service Day was held on February 6; he discussed student involvement and sign-ups for community service activities; he

thanked the School District for their support; felt that future charitable collaborations would be achieved through the Compact; and noted that he continued to look at grants.

Discussion ensued between Committee Members and staff regarding where to send grant information.

John Nachbar, City Manager, discussed that status of City Action Items including the technology set up to track action items at meetings; communication between Mayor Sahli-Wells and Superintendent La Rose regarding National League of Cities Sustainability and Nutrition Ideas; and Compact meetings.

Discussion ensued between Committee Members regarding the size of the next Compact meeting; identifying school liaisons; including a City Council representative; and grant opportunities.

John Nachbar, City Manager, confirmed that an email was sent to City staff regarding the Food Drive.

F. Report on Student Internship Opportunities

Serena Wright, Human Resources Director, provided a report on Culver City student internship opportunities at City Hall; discussed introducing careers in government to high school students; a meeting with the Culver City Career Counselor; creating a partnership; gauging interest and commitment from City department heads to participate in the program; developing a one page application; community service hours; turning the internships into paid employment; long-term goals; Lunch and Learn sessions; and job shadowing.

Discussion ensued between staff and Committee Members regarding benefits to the City; marketing local government; giving back to the community; the time and resources to see the program through; City support of the program; student involvement in the summer; community service hours; opportunity pathways; course credit; having an interface between the City and District Human Resources Departments; the Take Your Daughter Work program; shadowing; finding the right people to work with the right students; providing guidance to the employee; the system in place for Job Shadowing; students that attend the City Council meetings; the My Brothers Keepers Program; involving youth in government; programs through the National League of Cities; resources available; the Culver City YMCA; The Plunge summer employment program; and including the Parks, Recreation and Community Services Department in discussions.

E. Grant Opportunities (Including La Ballona Parking Plan)

Gabe Garcia, Traffic Engineer, discussed changes in funding sources; probable funding for Safe Routes to School; regulations and rules for the grant cycle; multiple applications; alternate grant applications for the La Ballona parking plan; support from La Ballona; circulation and traffic calming; AB321; restrictions and limitations; available

opportunities; parking issues; and the need for an inclusive plan incorporating the needs of the City, the school and parents.

Discussion ensued between staff and Committee Members regarding shared parking opportunities on West Washington; Prospect and Washington; using the church as a satellite location; an upcoming site visit; meters; unmetered areas that become hotspots; metering adjacent to the Mosque; employee parking; using metering to provide access; school permits; street sweeping; communication; meter turnover; securing offsite parking; security and insurance; valet parking; restaurant parking; opportunities for shared parking; under-utilized lots; and next steps in the process.

ACCOMPLISHMENTS

Member Clarke reported that he had sent contact information for Antioch to the School District.

H. Partnership Opportunities

Chair Sahli Wells indicated that the item had been addressed in discussions of other items.

Member Clarke referenced a state law against selling e-cigarettes to minors under the age of 18; he discussed enforcement; suggested creating a local ordinance to allow for enforcement and regulation; and he discussed the marketing of e-cigarettes to minors.

Discussion ensued between Committee Members and staff regarding School District support and involvement; City Council consideration; legislative action that provides language for the policy; current school policies; current City policies; drug alcohol and tobacco use; the tobacco vs. nicotine loophole; a suggestion that the Committee make a recommendation that the City Council agendaize a discussion of a City ordinance against the sale of e-cigarettes to minors; regulation of marketing; agreement that the School District look into the matter as well; and clarification of Brown Act issues.

MOVED BY MEMBER CLARKE, SECONDED BY MEMBER LEVIN AND UNANIMOUSLY CARRIED THAT THE COMMITTEE RECOMMEND THAT THE CITY COUNCIL EXPLORE THE IDEA OF MAKING AN ORDINANCE AGAINST THE SALE OF E-CIGARETTES TO MINORS.

Member Levin suggested putting an item on the agenda for the next meeting regarding providing services to people in need; he noted they were behind in identifying and referring people to existing services; he discussed the District app; and social services.

Discussion ensued between staff and Committee Members regarding availability of information; mapping resources; the Collective Impact Model; and having a liaison to make referrals.

At the request of Chair Sahli-Wells, Gabe Garcia, Traffic Engineer, provided a brief report on a proposed crosswalk at Elenda and Garfield and clarified Yield to Pedestrians signage.

Discussion ensued between staff and Committee Members regarding likely consequences of the changes; school education, prevention and accountability; added staff; trained traffic control; enforcement; the existing curb cut; the entry-point to the middle school driveway; clarification on why Garfield was chosen over Franklin; existing traffic control; the purpose to funnel pedestrian traffic to a certain area; next steps in the process; personnel and training components; and maintenance.

Chair Sahli-Wells announced an anti-bullying event at the Teen Center on February 25 through the Parks, Recreation and Community Services Department.

Discussion ensued between Committee Members and staff regarding having the district promote the event; aligning the message sent by the City and the School District; the agenda; and agreement to forward information to the School District.

Chair Sahli-Wells requested that the sidewalk by Linwood Howe be cleaned.

Discussion ensued between staff and Committee Members regarding jurisdiction; adjacent property; summer projects; the Linwood Field; and communication between the City and the School District.

Chair Sahli-Wells asked that a discussion of nutrition programs be brought forward.

Review of Action Items:

City Items:

Public Works to reach out to the church to discuss usage of parking

CCUSD Items:

Set up meeting with City staff to further discuss drop-offs and parking meters at La Ballona

Parent communication before meters are installed at La Ballona Elementary

Future Agenda Items:

Discussion and identification of existing, available social services/resources/referral services

Discussion of nutrition programs and funding opportunities with Parks, Recreation and Community Services

Discussion ensued between staff and Committee Members regarding dates for the next meeting with clarification that a request for agenda items would be sent out as the next meeting date gets closer

Jeremy Green, Management Analyst, pointed out that the School District and City Council would both be meeting on May 26, the day after Memorial Day

ADJOURNMENT

At 5:39 P.M. the City Council/CCUSD Liaison Committee adjourned to April 14, 2015 at 4:00 P.M. in the Dan Patacchia Room at City Hall.

Jeremy Green
DEPUTY SECRETARY PRO TEMPORE of the City Council/CCUSD Liaison Committee
Culver City, California

APPROVED

Meghan Sahli-Wells
CHAIR of the City Council/CCUSD Liaison Committee
Culver City, California